

Partnership Board Meeting
Thursday 25th March 2021 12:00
Teams Meeting

Present

Margaret Scott**	Non-Executive Director for Primary Care, HIOW Partnership of CCGs, Chair
David Bailey	Deputy CFO and Deputy Managing Director, Fareham & Gosport and South Eastern Hampshire CCGs
Julia Barton	Interim Associate Director (Quality and Safeguarding Programmes) , HIOW Partnership of CCGs
David Chilvers	Clinical Chair, Fareham & Gosport CCG
Ruth Colburn-Jackson	Managing Director, North Hampshire CCG and West Hampshire CCG
Jane Cole	Director of Finance, HIOW Partnership of CCGs
Nicola Decker	Clinical Chair, North Hampshire CCG
Jenny Erwin	Director of Mental Health, Transformation and Delivery, HIOW Partnership of CCGs
Fiona Howarth	Executive Director of People and Development, HIOW Partnership of CCGs
Michele Legg	Clinical Chair, Isle of Wight CCG
Maggie MacIsaac	Chief Executive Officer, HIOW Partnership of CCGs
Ed Palfrey	Secondary Care Clinician, HIOW Partnership of CCGs
Barbara Rushton	Clinical Chair, South Eastern Hampshire CCG
Alison Smith	Managing Director, Isle of Wight CCG
Carole Truman	Non-Executive Director for Patient and Public Involvement, HIOW Partnership of CCGs
Judy Venables	Non-Executive Director for Governance, HIOW Partnership of CCGs
Andy Whitfield	Clinical Director, HIOW Partnership of CCGs

In attendance

Normi Cadavieco	Senior Governance Manager, HIOW Partnership of CCGs
Steve Cummins	Governance Manager, HIOW Partnership of CCGs
Helen Goff	Governance and Committee Support Officer, HIOW Partnership of CCGs
Liane Langdon	Future Ways of Working Programme Director, HIOW Partnership of CCGs
Emma McKinney	Director of Communications and Engagement, HIOW Partnership of CCGs

Apologies

Ros Hartley	Executive Director of Strategy and Transformation, HIOW Partnership of CCGs
Roshan Patel	Chief Operating Officer, HIOW Partnership of CCGs
Louise Spencer	Interim Executive Director of Quality and Nursing, HIOW Partnership of CCGs
Sara Tiller	Managing Director, Fareham & Gosport and South Eastern Hampshire CCGs

1. Welcome and introductions

The Chair welcomed members and attendees. Apologies were noted as above and the meeting was declared as quorate.

2. Register of interests and declarations of interest

The Register of Interests was discussed, and members and attendees confirmed their entries on the register as being correct.

The Secondary Care Clinician for the Partnership noted a new entry, as he had been elected as Chair of the Frimley CCG on a temporary basis.

3. Minutes from the Partnership Board meeting held on 4th February 2021

The minutes of the previous meeting held on 4th February 2021 were agreed to be an accurate record and approved.

4. Action trackers and matters arising

The Partnership Board noted no actions outstanding or matters arising.

5. Reports from Committees

The Chair introduced the item, which provided an update on the topics discussed at the last meetings of the Primary Care Commissioning Committees in Common, the Audit and Risk Committees in Common, the Quality, Performance and Finance Committee, and the Partnership Clinical Delivery Group.

The Partnership Board noted comments from the Convenor of the Audit Committees in Common (Non-Executive Director for Governance) that she was comfortable that the CCGs were handing over the organisational governance in good order.

The Partnership Board thanked the Non-Executive Director for Governance for keeping committee and CCGs on track.

The Chair of the Partnership Clinical Delivery Group (Clinical Director) introduced an update, noting the progress relating to develop a new Hydroxychloroquine Retinopathy Eye Screening service to be delivered across the patch on 1st April 2021.

The Partnership Board noted discussions had taken place on priorities statements and that a number of actions had been identified for the Clinical Lead of the new Hampshire, Southampton and Isle of Wight CCG Board.

The Partnership Board acknowledged feedback that the Partnership Clinical Delivery Group had been a valuable committee to engage clinicians and noted suggestions to go engage with a wider pool of clinicians and develop financial discussions early on.

The Chair, in her capacity as Chair of the Primary Care Commissioning Committees in Common provided feedback on the final meeting highlighting the key focus area for the new Board should be primary care resilience.

The Chair of the Quality, Performance and Finance Committee (Non-Executive Director for Patient and Public Involvement) introduced an update, highlighting that it had been a pleasure to chair the committee, noting a good quality of discussion and participation and thanked those members who had taken part. The Partnership Board noted the suggestion that any future iteration of the Quality, Performance and Finance Committee should continue to consider patient and public involvement.

[Fiona Howarth, Liane Langdon and Maggie Maclsaac joined the meeting during discussion of the item]

The Partnership Board NOTES:

- **the updates from the Committee Chairs, and**
- **the Closedown Reports from Board Committees of the Hampshire CCG Partnership**

6. CCG Merger and Future Ways of Working

The Executive Director of People and Development introduced the paper, which provided a progress update and sought to demonstrate the readiness of the new CCG to go-live on 1 April 2021. This assessment aimed to support the Partnership Board in determine its readiness to enact the dissolution of the existing CCGs on 31 March 2021, to form, along with NHS Southampton City CCG and NHS West Hampshire CCG, the NHS Hampshire, Southampton and Isle of Wight CCG on 1 April 2021.

In response to queries on the grading of risks relating to the impact on staff from organisational changes recorded on the risk profile, the Future Ways of Working Programme Director confirmed that some risks that may have been realised had been downgraded following engagement work. In addition, the programme team had not seen any realisation of the potential impact as the organisation progressed towards merging.

[Ruth Colburn-Jackson joined the meeting during discussion of the item]

The Executive Director of People and Development thanked the Future Ways of Working Programme Director and all those who had supported the programme for their hard work, effort and commitment to ensure its smooth progress.

The Partnership Board AGREES to dissolve NHS North Hampshire CCG, NHS Isle of Wight CCG, NHS Fareham & Gosport CCG and NHS South Eastern Hampshire CCG on 31 March 2021 to form, along with NHS Southampton City CCG and NHS West Hampshire CCG, the NHS Hampshire, Southampton and Isle of Wight CCG on 1 April 2021.

7. Chief Executive's Update

The Chief Executive Officer provided a verbal update for the Partnership Board noting that it was clear that organisational transition and subsequent changes needed to be managed equally well, acknowledging that there had been some concerns included in feedback from the most recent All Staff Briefing.

The Partnership Board noted that the day preceding the meeting, the major incident had been stood down having reached a stage where work would continue, though more in terms of 'Business as Usual'.

The Board acknowledged the Chief Executive's thanks to the Non-Executive Directors and Lay Members who had kept the organisation safe.

The Chief Executive Officer thanked the Governance Team for their support, the CCG Chairs for their leadership within each patch, and the Chief Operating Officer and all those in support for the work completed, in particular noting that it had been carried out during the Covid-19 pandemic.

[Jenny Erwin joined the meeting during discussion of the item]

The Chair highlighted the importance of the day, reflecting on the journey that the four CCGs had taken in forming the Partnership Board and now the new CCG. The new CCG will be a strong core for the new ICS.

The Board recorded its thanks to the Non-Executive Advisors for North Hampshire, and for Fareham & Gosport and South Eastern Hampshire and to the Non-Executive Director for Patient and Public Involvement who was stepping down, noting her dedication to patients,

the public and the Isle of Wight, including as chair of the Quality, Performance and Finance Committee.

The Board noted its thanks to the Chief Executive for her leadership and acknowledged comments from the Non-Executive Director for Governance about the positive working relationships that had developed within the Partnership Board which had enabled it to make progress.

The Partnership Board NOTE the update from the Chief Executive.

8. Other Matters for Information

The Chair introduced the item, highlighting the Workforce Race Equality Standards and noting that any future board should retain a strong focus on those standards. The Partnership Board noted it's thanks to all the staff who had worked across the Emergency Preparedness Resilience and Response teams over the past year.

The Partnership Board:

- **NOTES the content of the NHS Workforce Race Equality Standard 2019/20 Report as it relates to each CCG**
- **RATIFIES the combined Hampshire and Isle of Wight Partnership of CCGs' report for publication and availability in the public domain**
- **NOTES the Emergency Preparedness Resilience and Response Annual Report 2020**
- **NOTES the minutes of**
 - **the Audit and Risk Committees in Common meetings held on:**
 - **21st October 2020**
 - **28th January 2021**
 - **16th March 2021**
 - **the Partnership Clinical Delivery Group meetings held on:**
 - **19th November 2020**
 - **18th March 2021**
 - **the Quality, Performance and Finance Committee meetings held on:**
 - **26th November 2020**
 - **4th March 2021**

9. AOB

No items of Any Other Business were raised.

The meeting closed at 12:39

Signed as an accurate record by

Partnership Board Chair: _____ Date: _____

*'The Partnership Board' is the name given to the Governing Bodies of Fareham and Gosport CCG, Isle of Wight CCG, North Hampshire CCG and South Eastern Hampshire CCG meeting as committees-in-common, together with representatives of the North East Hampshire and Farnham CCG Governing Body. **'Chair of the Partnership Board' includes the role of Convenor of the four Governing Bodies meeting as committees-in-common.